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## Army CIO/G6, Cybersecurity Directorate

### Training and Certification Newsletter June 2012

Do not send  
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UNITED STATES ARMY



ARMY  
STRONG

### THE DEADLINE IS APPROACHING ENROLL IN THE COMPTIA CONTINUING EDUCATION BY **30 September 2012** YOU DO NOT NEED TO PAY THE FIRST YEAR AMF TO ENROLL

IA workforce personnel holding a CompTIA certification that is required for their duty position must enroll in the CompTIA continuing education process by 30 September 2012.

You do not have to pay the Annual Maintenance Fee (AMF) in order to enroll.

#### Certification Fees and CPE requirements

COMPTIA: [http://certification.comptia.org/getCertified/steps\\_to\\_certification/stayCertified.aspx](http://certification.comptia.org/getCertified/steps_to_certification/stayCertified.aspx)

#### Security+:

50 CPEs every 3 years  
\$49.00 annually

#### Network+:

30 CPEs every 3 years  
\$49.00 annually

#### A+:

20 CPEs every 3 years  
\$25.00 annually

CISM and CISA: <http://www.isaca.org/Certification/Pages/How-to-Earn-CPE.aspx>

120 CPEs every 3 years  
\$85.00 annually (non members)  
\$40.00 annually (members)

All GIAC: CPEs completed every 4 years  
\$100.00 annually

ISC(2): 120 CPEs every 3 years, \$85.00 annually

#### Inside this issue:

- ANNUAL MAINTENANCE FEE
- COMPTIA CPE ENROLLMENT
- EXAM CHANGES FOR CISSP AND GIAC
- VOUCHERS AND TOKENS AVAILABILITY
- SOUNDING OFF
- EXAM VOUCHER AVAILABILITY
- VOUCHER REQUIREMENTS
- RETRAINING REQUIREMENT FOR 2ND VOUCHER

## COMPTIA Continuing Education (CE) enrollment process

### CompTIA FAQs

**Certified by 12/31/2010:** certification will never expire but must opt into the Continuing Education program if part of the DoD workforce

**Certified by 12/31/2010 and part of the DoD workforce:** enroll in CE program by 12/13/12 (DOD requirement). **Army requirement** –enroll by 30 Sep 2012. You have 3 years to complete the CE requirements from the date enrolled into the program. If you do not enroll by 12/31/2012 you

must retake the exam to stay current on the certification.

**Certified on and after Jan 1, 2011:** Individuals certified on and after Jan 1, 2011 have three years from their date certified to complete the necessary CPEs. **They are automatically enrolled in the new CE program but is required to pay their annual dues for the year before entering CPE credits in their CompTIA account.**

**Payment:** The CE program requires a fee. Individuals have the option of paying their remaining balance if they choose to complete their program in a shorter timeframe. Each year, individuals will be prompted to pay their annual fee into the CE program.





# Army CIO/G6, Cybersecurity Directorate

## Training and Certification Newsletter– June 2012



New Training modules on the Virtual Training website (<https://iatraining.us.army.mil>)

1. SQL injection
2. CyberProtect v2.0
3. Updated NetScreen Firewall

Coming Soon (ETA-30 Jun 2012): **ACAS**  
**NESSUS: ETA 30 Sep 2012**

### Certification under DoD review

**CompTIA Advance Security Practitioner (CASP) for the IATIII and IAMII positions.**

### DoD CyberAwareness Challenge Training for FY 13

The next DoD Cyber Awareness Training (AKA DoD IA Awareness training) will be presented as a small gaming environment. The user will challenge the adversary through the 12 courses to earn points. The one who wins will receive the trophy. DoD's intent is to have the training to last no longer than one hour and to provide the user a 3D like environment

within each challenge. The training is scheduled to be released around 1 October 2012. All Army users with network access will continue to take the training on the Fort Gordon website.

### Changes to the Certified Information Systems Security Professional and GIAC certification exams

The CISSP and GIAC exams can now be taken at any Pearson Vue testing center. You must schedule your exam at <http://www.pearsonvue.com/military> or to register at a non military base go to <http://www.pearsonvue.com/comptia>

All CISSP vouchers provided prior to 11 Jun 2012 are all paper based exam vouchers and must be taken at an ISC(2) testing center or you can contact ISC(2) to see if they will convert the voucher to an on-line voucher. This office will not provide any more CISSP vouchers until ISC(2) convert all remaining vouchers on hand to CBT testing vouchers. ETA 22 Jun 2012

ISC(2) and GIAC exams that can be taken through Pearsonvue:  
 GIAC exams: GCIH, GSLC, GSEC, GISF, GCIA, and GSNA. ISC(2): CISSP and CAP. Paper testing will end in Aug.

### UPCOMING COURSES: CERTIFIED INFORMATION SECURITY MANAGER

The Army CIO/G6 Cybersecurity Directorate has partnered with the Fort Gordon School of Information Technology to host a CISM course at Fort Detrick, MD and Fort Lewis, WA in Sep 2012. The Fort Detrick's dates are: The Fort Lewis dates are:

If you are appointed in an IAMII or IAMIII or CND-SP Manager position

and do not have a commercial certification then this course may be for you. Personnel appointed as Information Assurance Managers, Information Assurance Program Managers may benefit from this certification.

The intent of the certification is to provide a common body of knowledge for information security management.

The CISM focuses on information risk management as the basis of information security.

It also includes material on broader issues such as how to govern information security as well as developing and managing an information security program and managing incidents.

**Send: name, organization, email address, phone number to [ciog-6.netcomiawip.inbox@mail.mil](mailto:ciog-6.netcomiawip.inbox@mail.mil) to sign up for one of the CISM classes NLT 1 Aug 2012. Please annotate what location you wish to attend.**



# Army CIO/G6, Cybersecurity Directorate

## Training and Certification Newsletter– June 2012



### Certified Ethical Hacker vouchers available

1. Personnel in the following positions can request a CEH voucher.

A. CND Analyst

B. CND Infrastructure Support

C. CND Incident Reporter

D. CND Auditor

2. Requirements

A. Must have an account in ATCTS (<https://atcts.us.army.mil>)

[atcts.us.army.mil](https://atcts.us.army.mil))

B. Complete the Information Assurance Fundamental course located at <https://ia.signal.army.mil>

C. Complete the CEH modules in skillport located at <https://usarmy.skillport.com>.

D. Be appointed on letter in a CND-SP position (letter must be in ATCTS profile).

E. Fill out a Privilege Access Agreement (agreement must be in ATCTS profile).

### Information Assurance Security Officer memorandum

This office is in the process of staffing a continuation memorandum for the Information Assurance Security Officer memorandum that expired on 30 April 2012. The revision of AR 25-2 is scheduled for availability around 1st QTR FY 13.

### Army E-learning courses

New courses are currently being added to the Army e-learning site. The Network+ 2012 modules are not complete. Please continue to take the 2009 modules. Do not start taking any new courses unless directed by this office.

### Annual Maintenance Fee TOKENS available

This office has the following tokens available for military and civilians **only** to pay their annual certification maintenance fees.

- CISM
- CAP
- CISSP
- Security+
- A+
- Network+

In order to receive a token to pay the AMF, the individual must fill out the voucher/amf request from located on the ATCTS homepage under documents. The form must be sent to the individual's ATCTS manager to upload into their ATCTS profile in the voucher request/pretest area.

Certified personnel who have not opted into the continuing education program by 31 Dec 2012 (DoD mandate. Army mandate by 30 Sep 2012). will be required to retake the certification. DoD will only recognize CompTIA certifications with the CE designator and those enrolled in the program. **DO NOT BRING YOUR ORGANIZATION PERCENTAGE DOWN**

Individuals holding multiple CompTIA certifications (A+, Sec+ and Net+) will satisfy the AMF for the lower certifications by paying the highest certification AMF. The CPEs will be satisfied as well when all are completed for the highest cert.

This office cannot reimburse payment for tokens or voucher Purchased by the individual

Tokens will not be provided for multiple certifications. A token will be provided for the highest certification only. **HOWEVER YOU CAN RECEIVE A CAP TOKEN IF YOU HAVE A CAP CERTIFICATION AND ANOTHER HIGHER CERTIFICATION. THEY ARE ABOUT TO EXPIRE .**

### Releasing your certification

**All personnel must release their certification/s through DMDC at URL: <https://www.dmdc.osd.mil/appj/dwc/>.**

**If you enrolled into the comptia continuing education process after releasing your certification through DMDC you will need to log back into the DMDC website and release the certification again in order for DMDC to capture the enrollment from CompTIA and for ATCTS to import it from DMDC.**

**This will help managers see how many of their personnel has enrolled in the continuing education program as well.**



# Army CIO/G6, Cybersecurity Directorate

## Training and Certification Newsletter– June 2012



### SOUNDING OFF (<https://atc.us.army.mil>)

If you think it's a good suggestion send responses to your IAM/IAPM. The IAM/IAPM can consolidate and provide this office the overall response for your brigade or command. The following items are recommendations from various organizations. Please let us know your thoughts. Please send your comments to your IAM/IAPM.

Send comments to [ciog-6.netcomiawip.inbox@mail.mil](mailto:ciog-6.netcomiawip.inbox@mail.mil)



1. **Fort Leavenworth NEC-Marlene Davis:** Remove the tracking of CPE credits in ATCTS since it is tracked on the Vendors' website
2. **JBLM-Dale Tongue:** Take away the ability for users to upload their IA Awareness training.
3. **USASFC IAM-Rodney Shuler:** Would like to see grouping of several saved reports with the same title, numerical order or alphabetical order.

### Upcoming Events

1. 2012 DoD Information Assurance Symposium (IAS) 27-30 Aug –Nashville, TN. Registrations will open on or about 18 Jun 2012.
2. 2012 COMSEC Managers' Conference– 6-9 Aug 2012-Baltimore, MD
3. National Cybersecurity Center of Excellence (NCCoE) -26 Jun 2012- Rockville, MD
4. CIO/G6 IAPM workshop- 17-19 Jul 2012– Fort Belvoir, VA

## Information Assurance Training & Certification

**“More than a line on a resume. It’s the knowledge that secures the team.”**

**New Features in the Army Training and Certification Tracking System  
<https://atc.us.army.mil> -Implemented on 7 Jun 2012**

- |  |   |   |
|--|---|---|
| <ol style="list-style-type: none"> <li>1. Managers can disassociate a CAC from a users account</li> <li>2. Managers can search for a user by EDIPI #</li> <li>3. Unit Manager Report can be sorted by column headers</li> <li>4. CAC Enabled (Yes/No)" is an option in reports (can be added as a column or as a filter)</li> <li>5. E-mails to users are sent to both AKO and Enterprise e-mail addresses if the enterprise e-mail is supplied</li> </ol> | <ol style="list-style-type: none"> <li>6. First Name, Last Name, and Middle Initial can be separated in customizable reports for exporting.</li> <li>7. Managers can view/print the training and certification transcript for a user from the Edit User page.</li> <li>8. The enterprise email popup turned off.</li> </ol> | <ol style="list-style-type: none"> <li>9. A user's management capabilities are automatically revoked if the user is inactivated.</li> </ol> |
|--|---|---|



# Army CIO/G6, Cybersecurity Directorate

## Training and Certification Newsletter– June 2012



### Exam Vouchers availability



How do I apply for a voucher:

This office has the following appointment to become fully qualified.

1. **CISSP**
2. **Security+**
3. **Network+**
4. **A+**
5. **Certified Ethical Hacker**

**ARE YOU CERTIFIED AND TRAINED:** Newly appointed IA personnel/hires (civilians and military) have six months from date of

#### Certification goal percentages:

RED is not a good goal. The mandate was to have 100% of IA workforce personnel certified (baseline and CE) that are outside of the 6 month window.

- 0-50%: RED
- 51-90%: Amber
- 91-100%: Green

#### How many vouchers can I receive

**Military and Civilians can ONLY receive two types of vouchers. Example if you are in an IAMIII position then you are eligible for a voucher at the IAMIII level and one at the IAM I level. The individual will be provided a second voucher if the exam is failed the first time. Exam vouchers are provided IAW the appointment letter only. Please see page nine for requirements for a second voucher.**

#### INFORMATION ASSURANCE FUNDAMENTAL TRAINING

The 40 hour Information Assurance Fundamental training course located on the Fort Gordon website at <https://ia.signal.army.mil> counts as 40 CPE credits for the CISSP and Security+ certifications.

The training will be annotated under "Training-other IT industry" in the individual's CompTIA account.

The IA Fundamental course counts towards **16** CPE points for A+ certification and **24** CPE points for Network+

**A detailed listing of skillport and DoD courses that counts as CPE credits are located on the ATCTS homepage under documents. Title: CompTIA CPE course listing**

#### Helpful Websites

DoD published the "Department of Defense Strategy for Operating in Cyberspace," July 2011. To view this document go to : <http://www.defense.gov/news/d20110714cyber.pdf>

**Please register with your AKO email address on the following sites:**

<https://iatraining.us.army.mil>

<https://vte.cert.org>

**Registering with anything other than your AKO will result in your training not importing in your ATCTS account.**

<https://iatraining.us.army.mil>  
-PII  
-PED  
-Safe Home Computing  
-Phishing

<https://ia.signal.army.mil>  
-Information Assurance Fundamentals  
-DoD IA Awareness  
-Mobile Training Team schedule (POC Joey Gaspard at [joey.gaspard@us.army.mil](mailto:joey.gaspard@us.army.mil))

<https://vte.cert.org>  
-host of security training to include A+, Sec+, Net+, CAP, CISA, CISM, CISSP. Registration required. You must register with your AKO email address in order import completions in your ATCTS account

<https://usarmy.skillport.com>

**Managers, please do not upload voucher request forms and pretest unless all training and documentation are complete. This office has receive numerous request for vouchers when all items are not complete and filled out correctly.**

**Army CIO/G6, Cybersecurity Directorate  
Training and Certification Newsletter– June 2012**

**Voucher requirements  
Only Military and Civilian Personnel are eligible for vouchers**

**A+ requirements**

- (1). Be in an IATI or IATII IA position
- (2). CompTIA A+ Essentials, exam code 220-701; and CompTIA A+ Practical Application, exam code 220-702 and IA Fundamental course on the Fort Gordon website.
- (3). Take the DOD 701 and DOD 702 A+ preassessment test: <http://currency.comptia.org/dod>
- (4). Upload duty appointment letter and privileged access agreement
- (5). Fill out and obtain all signatures on the voucher request form. Voucher request form located on the ATCTS home-page under documents

**Network+: requirements**

- (1). Must register on the Army Training and Certification Tracking System (<https://atc.us.army.mil>)
- (2). Be in an IAT/IATII position
- (3). Complete the CompTIA Network+ 2009 (Skillport) modules and IA Fundamental course on the Fort Gordon website
- (4). Take the CompTIA Net+ preassessment test (Network Technologies): <http://currency.comptia.org/dod>
- (5). Upload duty appointment letter and privileged access agreement
- (6). Fill out and obtain all signatures on the voucher request form. Voucher request form located on the ATCTS home-page under documents
- (7). The ATCTS manager must upload voucher request and preassessment test results in the individual's profile

**c. Security+ requirements**

- (1). Register in the Army Training and Certification Tracking System at <https://atc.us.army.mil>
- (2). Be in an IATII or IAMI or higher IA position
- (3). Complete CIO G6/NETCOM Information Assurance Security+ (SkillPort) - 301 (Skillport) modules and IA Fundamental course on the Fort Gordon website
- (4). Take the CompTIA Security+ 301 preassessment test: <http://currency.comptia.org/dod>



- (5). Upload duty appointment letter in ATCTS
- (6). Upload privileged access agreement if working Technical functions
- (7). Fill out and obtain all signatures on the voucher request form. Voucher request form located on the ATCTS homepage under documents
- (8). The ATCTS manager must upload voucher request and preassessment test results in the individual's profile

**d. CISSP requirements- Must be registered in ATCTS-<https://atc.us.army.mil>**

- (1). Be in an IATIII or IAMII or IAMIII or CND-SP Manager or IASAE IA position with duty appointment letter specifying one of those categories. Duty appointment orders must be uploaded in their ATCTS profile and verified by the manager.
- (2). Complete the IA Fundamental course on the Fort Gordon website and CISSP modules in skillport
- (3). Fill out voucher request form and obtain all signatures. Voucher request form located on the ATCTS homepage under documents

**e. CISM requirements- Must be registered in ATCTS**

- (1). Be in an IAMII or IAMIII or CND-SP Manager IA position with duty appointment letter specifying one of those categories. Duty appointment orders must be uploaded in their ATCTS profile and provide verified by the manager.
- (2). Complete the IA Fundamental course on the Fort Gordon website and CISM modules in skillport
- (3). Fill out voucher request form and obtain all signatures. Voucher request form located on the ATCTS homepage under documents

**d. CAP requirements- Must be registered in ATCTS**

- (1). Be in an IAMI or IAMIII IA position with duty appointment letter specifying one of those categories
- (2). Complete the IA Fundamental course on the Fort Gordon website, Course# ID: 206761\_eng (Certification and Accreditation on skillport or the VTE CAP course (IAMI). IAMII must complete the IA Fundamental course and CISSP modules in skillport or the VTE CAP course if pursuing a CAP certification. Register at <https://vte.cert.org> with AKO email address
- (3). Fill out voucher request form and obtain all signatures. Voucher request form located on the ATCTS homepage under documents

**e. CISA requirements- Must be registered in ATCTS**

- (1). Be in an IATIII or CND-Auditor IA position with duty appointment letter specifying one of those categories. Duty appointment letter must be uploaded in their ATCTS profile and verified by the manager.
- (2). Complete the IA Fundamental course on the Fort Gordon website and CISSP modules in skillport or CISA course on the VTE website. Register at <https://vte.cert.org> with AKO email address.
- (3). Fill out voucher request form and obtain all signatures. Voucher request form located on the ATCTS homepage under documents



**Contractor Certifications**

DoD DFARS 48 CFR Parts 239 and 252 RIN 0750-AF52  
DFARS Clause: 252.239.7001

DFARS requires “The designated contracting officer’s representative (COR) to document the current IA certification status of contractors personnel by category and level in the Defense Manpower Data Center

Contractor personnel who do not have proper and current certifications shall be denied access to DoD Information Systems for the purpose of performing information assurance functions. Contractors must be hired with the required level of certification as stated in their contract

**Questions regarding contracts**

- Do you have contractors that perform IA support functions?
- Does their contract have the IA certification category and level requirements stated, per DoD 8570.01-M?
- Is their contract number listed in their ATCTS profile?
- Is there a DD254 on file for all classified contracts

\*\*Managers please assist this office by asking these questions and taking the necessary actions to complete the requirements. If you need suggested words to include in the contract please review the DFARS clause located on the ATCTS

DoD 8570.01-M requires that all Department of the Army Civilians and Military personnel working IA functions obtain a baseline and computing environment certification/certificate of training within six months of their IA appointment date.

homepage under documents\*\*

**Questions regarding Civilian and Military personnel**

- Is the IA certification category and level requirement stated in the position description and the HR hiring checklist as a condition of employment?
- Is the soldier or DA civilian made aware of the type of certification/s and/or certificate of training required for their position ?
- Does the command offer remedial training if testing is unsuccessful and ensures that the Army retraining requirements are adhered to?
- Does the supervisor mentor throughout the certification process?
- Does the supervisor counsel the individual as appropriate?



## **RETRAINING REQUIREMENTS FOR A 2ND VOUCHER**

### **RETRAINING for Security+ Voucher**

1. Complete the Security+ Prep (SY0-301) on-line, instructor led training on the VTE site at <https://vte.cert.org>
2. Complete the appropriate assessment test. Go to <http://comptiadod.measureup.com> from a computer that is connected to the internet and a printer. Achieve at least a 85% passing score.
3. Complete a voucher request form. Location– ATCTS homepage under documents
4. Sent VTE results , Comptia pretest and voucher form to your ATCTS manager once completed and filled out correctly to upload in your ATCTS profile under voucher request/pretest results.

### **RETRAINING for Network+ Voucher**

1. Complete the CompTIA Network+ Prep (2009) on-line instructor led training site at <https://vte.cert.org> . Please register with your AKO email address
2. Complete the appropriate assessment test. Go to <http://comptiadod.measureup.com> from a computer that is connected to the internet and a printer. Achieve at least a 85% passing score.
3. Complete a voucher request form. Location– ATCTS homepage under documents
4. Send VTE results , Comptia pretest and voucher form to your ATCTS manager once completed and filled out correctly to upload in your ATCTS profile under voucher request/pretest results.

**Army CIO/G6, Cybersecurity Directorate**  
**Training and Certification Newsletter – June 2012**

**RETRAINING for A+ Voucher**

1. Complete A+ on-line instructor led training on the VTE website at <https://vte.cert.org>
2. . Take the CompTIA A+ pre-assessment test and score at least 85%
3. Complete the appropriate assessment test. Go to <http://comptiadod.measureup.com> from a computer that is connected to the internet and a printer. Achieve at least a 85% passing score.
4. Complete a voucher request form. Location– ATCTS homepage under documents
5. Send VTE results , Comptia pretest and voucher form to your ATCTS manager once completed and filled out correctly to upload in your ATCTS profile under voucher request/pretest results.

**RETRAINING for CISSP Voucher**

1. Complete the ISC(2) TM CISSP ( R )Prep Version 2 on-line instructor led training on the VTE website at <https://vte.cert.org>. Please use your AKO email address when registering
2. Complete a voucher request form located on the ATCTS homepage under documents
3. Send VTE results and voucher request form to your ATCTS manager to upload in your ATCTS profile under the voucher request/pretest result area

**RETRAINING for CISM Voucher**

1. Complete the CISM on-line instructor led training on the VTE website at <https://vte.cert.org>. Please use your AKO email address when registering
2. Complete a voucher request form located at <https://atc.us.army.mil> under compliance information
3. Send VTE results and voucher request form to your ATCTS manager to upload in your ATCTS profile under the voucher request/pretest result area